

## SENIOR EXAMS – 13 September to 22 September 2010 INSTRUCTIONS FOR STUDENTS

1. The exams begin on Monday 13 September and conclude on Wednesday 22 September, and between these dates Year 11, 12 and 13 students will be either sitting exams, attending practical sessions and reassessments, or at home on study. Students with no study pass will be told where to report to later. If not at school while on study leave, students are expected to be in their own homes. **School recommences for all students on Thursday 23 September.**
2. **Supervised study facilities will be available in T1** during the exam period for those students who wish to use them, or whose parents expect them to be at school, or for those students the school has directed to use them.
3. **Work experience will continue** for those students who do not have an exam at the time they usually attend Work Experience.
4. Students are required to sit the exam or attend practical sessions in **all subjects they study** at school.
5. Exams commence at **9.05 am and at 1.10pm**. Students should be at the appropriate exam room at least 10 minutes prior to the exam starting.
6. Exams will be held in the **Hall, A Block, G Block, and specialist rooms. The rooming schedule is posted on a board outside the Hall.**
7. Students will not be permitted to leave an exam early, and any student who disrupts an exam will be sent to the Deans House, and further study leave will be curtailed. Students are advised to bring study material to work on, in the event that they have completed the exam early.
8. Students are required to **wear correct school uniform**.  
If a student is coming in for **extra tuition** then they must **wear school uniform**.
9. **Cellular phones** are NOT to be taken into the exam room.  
If you *must* bring a phone then it must be left at the Student Centre.
10. No food or drink – apart from water – is to be consumed during an exam.
11. Any queries in relation to exams should be directed to Mrs Spooner.
12. Students who have an **exam clash** will find that one of the clashing exams has been rescheduled. **It appears with a Z in front of it on your timetable. On the day of the exam you must see Mrs Spooner promptly, in the Admin area to get your paper.**
13. In the case of sickness, please contact the Student Centre as usual and we will endeavour to reschedule the exam(s) which you miss.
14. **Please check your copy of the timetable daily.**  
If you make a mistake about timing **please come straight into school and report to the Admin area.**
15. **Students should have begun their study for these exams.**  
Advice on how and what to study for each particular subject can be obtained from subject teachers.
16. It is particularly important for all students to achieve good marks in these exams. Should you have the misfortune to be ill during the External Examinations then these school exam marks become very important if you apply for a derived grade - compassionate consideration.
17. On the full timetable on the reverse side, the word **WORK** applies to CD students only. The subjects at the bottom which have Xs in front of them are extra sessions and the students who are to attend these should have been told by their respective teachers.

**DON'T BE DISAPPOINTED – TRY YOUR BEST!**